

2013-14 OASFAA Executive Committee Meeting Agenda
Franklin University, Columbus, Ohio
March 14, 2014
AGENDA

Trustees

Randy Green *	Val Kepner	Jenn Kessler *
Cheryl Willard *	Adam Dilulio *	Tony Leprotti *
Angela Johnson *	Andrea Morrow *	Trueshonda Carmicle
Matt Moore *	Carolyn McCluskey *	Cheryl Jackson

Committee Chairperson

Michele Barry *	Jeff Johnston *	Carrie Short *
Tamika Braswell	MorraLee Keller *	Stephanie Sutton
Greg Carlo *	Leann Kendzerski	Ericka Walker-Smith *
Bev Dalheim	Scott Lehman	Christy West *
Becky Davis	Lawrence Matthews	
Ann Marie Gruber	Cody McMillen *	
Angel Harmon	Lea Mederer *	
Jayne Jarrett *	Mary Lynn Perri *	
Kim Jenerette	Venus Puliafico	
Betsy Johnson	Amanda Reisinger *	

- I. **Welcome** **Randy Green**
- II. **Approval of Minutes/Secretary's Report** **Carolyn McCluskey**
Dates for reports & web meetings
- | | |
|------------------|-------------|
| Committee Report | Web Meeting |
| Due Dates | Dates |
| April 16 | April 25th |

End of Year Reports ... submission date TBD

- I will be updating all Exec meeting notes to the OASFAA website after the March 14, 2014 meeting.
 - Title for September 2013 thru January 2014 indicated meetings where held at Franklin University when they were actually "**Web Meetings**".
- Corrected the OCAN section of notes for the February 2014 Agenda.
 - The February 2014 Agenda included the OCAN notes from the January 2014 agenda.

February 2014 minutes – motion to approve (Jenn K.)

- III. **Treasurer's Report** **Val Kepner/Adam Dilulio Tres Elect**

Summary of activities:

Activities planned but not yet completed:

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

Adam - Updated budget items for CGS

Just back from NASFAA leadership with Angela

? MorraLee CGS expenses combo the lines from the

Cheryl CGS under VP for training is part of operation budget to keep it

MorraLee - Combo the line means total budget should be 41,000

Randy – keep things as is until next year when budget is built for next year

Andrea – under VP for conference scholarship should be 1,250 should be 1,500

Mary Lynn – leave as is and just be over budget

Randy – yes (overage is due to fee change)

App's for the scholarship are coming in – please encourage

Membership is about 2,000 higher than current report

Received a bunch of checks from Jayme today for processing

IV. Old Business

V. New Business

Mary Cannon no longer serving on Support Professional Committee

Brett Fields no longer serving on Site Committee

AUDIT

Adam – keeping invoices / am I keeping to much or not enough

Individual invoices is retrieval from ATAC –

Will keep roster from ATAC & printing out the ledger from quick books as well as the deposit slip from Chase

reconciliation probably good for a 2nd set of ideas (treasure elect or president elect) – Randy what about a report to trustee's

we would need to see a copy of the bank statement & the reconcillaiton sheet that was used and making sure what's in quick books is what on the statement person writing the checks & balancing the account – the potential for errors

from Cheryl – letting finance committee know as well when reconciliation took place and completed

Angela – give some consideration for what happens with the internal audit when an external audit isn't taking place

1. on going monitoring of reconciliation
past to president elect for validation and commuted back to group that it was completed (should be added to the president elect section of the P&P)
Randy – suggested working on language for April 2014 meeting
Angela will be doing this
2. what do we do when we don't have an audit
3. investments (changes to quarterly) as treasurer elect Adam will begin entering the information now
4. bring books up to date

VI. Reports

1. Regional Representatives

a) Northeast

Jenn Kessler

Summary of activities:

- We will be having our meeting this Friday March 7th. There are 22 people attending if you include speakers and myself it makes 26. I should have an update at the exec meeting about the regional meeting since it is the week before. Had to have the event catered per University of Mount Union's policy, however cost may be similar to fall meeting.

Activities planned but not yet completed:

- Topics to discuss for regional sessions at spring conference. Also keeping a list of tips to give to the next regional representative.

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

Held meeting 21 attended

Received suggestions great conversation

Variety of institutions attended

Also received great feedback for conference suggested topics

ISIR codes covered – unusually enrollment history etc....

359

360

361

b) Northwest

Tony Leprotti

Summary of activities:

- The next NW Regional Meeting is planned for Friday, March 7th at Owens Community College. We currently have 14 registrants. Topics will include UEH, Best Practices in Repayment, and Needs Analysis.

Activities planned but not yet completed:

None

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

14 attended

Unusual enrollment Jeff Johnston presented as well

And need analysis

c) Southeast

Trueshonda Carmicle

Summary of activities:

Activities planned but not yet completed:

- Because February and March have been extremely chaotic here at the College of Medicine, I've had to delay my Spring Regional Meeting to April. Tentatively, planned for April 18th. Ideas for topics include loan consolidation, repayment, debt management/ financial literacy, &/or SAP.

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

d) Southwest

Cheryl Jackson

Summary of activities:

- We had 18 attendees for the southwest regional meeting held on Friday, March 7th from 10:00am-2:00pm at Wittenberg University. Topics included Managing Debt, Delinquency and Default, SAP and the Financial Impact, Student Financial Literacy-Making an Impact on Your Campus, and Utilizing Social Media. Completed surveys from the meeting indicated that everyone enjoyed and learned from the sessions held at this meeting.

Activities planned but not yet completed:

- Southwest Regional meet and greet meeting during the OASFAA 2014 Spring Conference.

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

University president did the welcome for the event

If had not been for the financial aid office – she would not be where she is today

2. President-Elect

Angela Johnson

Summary of activities:

MASFAA Update

- Participated in the MASFAA delegation for Capitol Hill visit as the Ohio representative. Met with the Orrin Hatch (R – UT), Thomas Price (GA), Bobby Scott (VA) and Brett Guthrie (R-KY). A four member team from MASFAA, EASFAA, SASFAA, and Tri-State Associations participated in these visits. More than 60 financial aid professionals participated in this event.
(separate document EASFAA Regional Hill Visit)
- MASFAA will be offering the Leadership Symposium and Summer Institute in Columbus, OH – June 3-6, 2014. Each state had been asked to nominate two members to attend Leadership Symposium as a representative of the state with waived registration fee.

Summer institute will be in Columbus in June 2014

Nominate 2 OASFAA members to attend the leadership symposium at no cost for registration (hotel room on your own) (\$365 or up) possible the association or the members institution would pay for the room etc

Between Randy & Angela Need to look at OASFAA budget since the room & travel hasn't been budgeted (would we cover a portion or all expenses for room & travel)

Adam looking at delegate budget taking into account upcoming expenses to see what is available

Met with congressional folks from Ohio dropped in with senator brown & Portman's office

Meet with a rep from senator brown's office just was able to drop information off at Portman's office

Adam's first hill visit – was a great experience to see what goes on making the connections with staffers

Activities planned but not yet completed:

- Finalizing June transition location and dates
- Finalizing Winter conference location and dates

- Elections will be live – March 17-28, 2014
- Tentative budget for 2014-2015 budget planning underway with plans for a proposed budget by the June Transition meeting.

Progress on committee’s 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

- Membership fee increase for calendar year 2015 and timeline for communication to the memberships as follows:
 - March 30 – Newsflash to membership to inform that we are reviewing core cost and review of documents will take place 30 days prior to business meeting and a possible vote will take place on an increase in membership for 2015.
 - April 14 – Newsflash to membership with documents to review details of the proposed membership increase and encourage business meeting attendance at Spring conference.
 - May 1 – Schedule online voting with ATAC (to open May 14 – 12pm).
 - May 14 – President to review documentation that led to membership fee increase and announce voting will be live by noon May 14.

a) **Associate Member Relations**

Michele Barry/Mary Lynn Perri

Summary of activities:

- Sponsorship for spring conference went live on 3/3/14.
- As of 3/5/14 there are 4 vendors for spring conference.
- Meeting conducted on 3/5/14 to complete initiatives for sponsorship.
- Surveyed Associate Membership regarding moving Winter Conference to November.

Activities planned but not yet completed:

- Spring Conference will include a raffle for a \$100 Best Buy gift card. Conference attendees to collect raffle tickets from vendors based on meaningful conversations at booths and then submit tickets. Drawing to be conducted on Wednesday afternoon between the last 2 sessions.

Progress on committee’s 2013-14 goals/initiatives:

- Sponsorship (see attached)
- Of the responses the consensus is that the second week of November would be better if the Board votes to move to an earlier conference. Conflicts the first week of November include MASFAP, WASFAA and SWASFAA.

Recommended items for discussion by Executive Committee:

- Permission to purchase a \$100 gift card
Raffle at conference for attendees who have a meaningful conversation would get a ticket for the raffle
OK’d by the group discussion -
- Sponsorship Proposal

Several meetings over the last year – the outcome from these meeting is our proposed associate member relations sponsorship
“open sponsorship” and recognize them for the generosity separate from conference

Greg – limited budgets / great idea

Could increase revenue by reaching out the admission group as to who the vendors are that they work with for sponsorship

Greg, Randy, Jeff & MaryLynn (

Would need to let committee chairs know what would be available to their committee (monetary funding) sooner than later (June, July, August)

Erica W.Smith – seeing the need analysis line item was wonderful to see – to help off-set printing cost for this group –

Angela – NASFAA training provides needs analysis possible looking at what they provide to assist with what our OASFAA presentation provides

Mary Lynn – When will need to approve the new proposed associate member sponsorship levels ?

Adam – what about credit card payments for Spring conference

An associate member asked me if we could accommodate credit card payments for Spring 2014 on site?

Randy – yes we will

Angela – we really need to visit a long range credit card function & possible payment on line (pay pal?)

b) **Communications/Web**

Betsy Johnson

Summary of activities:

- Approval of positions has occurred as requested by members
- Updated MASFAA award info to match conference program
- Updated web page for upcoming conference dates
- March Gazette published week of 3/10/14

Activities planned but not yet completed:

Progress on committee’s 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

Summary of activities:

- Finance Committee and Associate Governance and Policy Committees met on February 19 to discuss the long-range planning process, which will take place during the 2014-2015 academic year.
- Recommendations from this group and committee will be brought forward for the at the Exec meeting.

Activities planned but not yet completed:

Progress on committee's 2013-14 goals/initiatives:

- The Finance Committee had been charged with reviewing the core cost to determine effective data associated with association costs. A recommendation to increase membership by \$10 will be brought forth at the March meeting.

Amanda bad idea

Not saying that 30 is the value of a membership
Public institutions are seeing a decline / when we are sitting on reserves that we shouldn't go back and ask for an increase at this time / we need to make sure we follow our own rules for compliance

... MorraLee 2nd raising membership fees is bad

If we do increase we need to sell why the \$10 increase

MorraLee we need to get into the practice of charging what conference fees are

Angela – got feedback from other states

- a. raise membership
- b. would increase conference fee
- c.

from an institutional standpoint ... more costly to the institution to staff with higher conference fees ... rather than having a higher membership fee

Cheryl W. – we've had conversations on how we can put the money collected from membership back into the membership – we will continue to have these conversations as well as how we can develop leadership

Randy I can see both sides of the argument to increase or not

We are spending more dollars at the very reduced level than what people are receiving Only increase membership fees as a last resort

What the charge of this group Exec is to decide what to do and then take it to the membership for final vote

would folks in attendance today support a membership increase

Angela whatever the decision that we as Exec leave as one voice

Jeff J. this is an increase for 2015 ... additional revenue coming in could then maybe the conference committee and moving forward to on line payment we will have costs to cover

Adam being able to see and build the budget ... this is growth for the organization / reserves don't grow they are to be spent / the opportunity from training that can be offered on top of what we already cover will be that much more

vote was taken for support from those in attendance today to roll out to the entire OASFAA membership the potential increase
unanimous YES

look into the constitution for rules regarding the role out for a vote

role out what the budget may look like first
role out at conference what the intended "what you get with the increase"
role out in April 2014

will there be a topic for the agenda at Spring '14 conference business meeting
vote will be on line

asking for a motion to take the increase to members from 30 to 40 along with the rationale
motion passed

Recommended items for discussion by Executive Committee:

d) **Membership**

Jayme Jarrett/ Leann Kendzerski

Summary of activities:

Activities planned but not yet completed:

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

Current Membership	
Total	
Membership Expiration Date	
1/31/2014	
1/31/2015	
New/Renewal Memberships	
2014 New Memberships	
2014 Renewal Memberships	
Membership by Year	
2014	
2013	
Institutions with Current Memberships	

452 current members
35 new

Working on several duplicates to resolve
Data base signed up never paid / and are just hanging
Andrea – double check that they were not paid thru conference

How long do we keep people in the database?
Clean up ever 10, 7 years (at least every 7 years)

- On our last conference call I mentioned a potential new member who has applied for membership. She is a consultant, and according to our P & P has to be approved by the trustees. Attached is her resume.

Sent a message to Exec regarding the consultant wanting to join OASFAA
Exec trustees need to review & vote

Mary Lynn – environment is really different now

Carrie Short – I think having her being involved with us would offer a greater opportunity for her clients

motion to permit Ms. Raines be a member
Matt Moore / Andrea Morrow 2nds
2 No's
3 Yes
2 – up stain
1 – not vote
I's have it Ms. Raines is a member

Summary of activities:

- The revised election schedule is as follows:
 - Elections – March 17 – 28, 2014
 - Nominations Committee – April 1, 2014
 - Candidate Confirmation – April 2-3, 2014
 - Finalize all upcoming Exec position – April 2-23, 2014
 - Confirm Exec Committee for 2014-2015 – April 25, 2014

Activities planned but not yet completed:

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

Ballot will be up on Monday 17

Pres Amanda R.
VP tr Jayme Jarrett
Tre elec ed rut
Ne rep Lauren JC
NW rep Caitlyn broadman
SE rep Amanda ha
SW rep Ericka R
Hearther Couch
Sec Jenn Kessler
Stephanie Goller
Carrie Short

Angela – idea from MASFAA – mentoring process 3 year leadership chair (planning year, class year ; follow up year)
Hoping to have OASFAA have something like this come out of our leadership class to allow them to be able to get involved
How do we get folks involved, motivated, and stay engaged

Cheryl – at the end of the leadership class, those involved with the class are encouraged to join a committee as a member then move on to possible chair position
MorraLee – Change the commitment up front for a 2 year (class & serving on a committee as a member once the class ends)

Randy – let's think about recognizing the schools that allow the staff to be involved with OASFAA

Carolyn – possible include with the Spring program

Lawrence – encourage VP to attend at least one day of the conference possible graduation day of the leadership class

Kentucky & Penn interested in what we do for Leadership class

3. Past-President

Cheryl Willard

a) Association Governance and Planning

Stephanie Sutton

Summary of activities:

Activities planned but not yet completed:

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

b) Financial Review

Cheryl Willard

Summary of activities:

- I attended the Finance/Long Range Financial Plan meeting held on February 19th. Discussions included OASFAA core costs, membership fees and long range financial plan. A report summarizing Association costs and this committee's recommendations has been drafted and will be shared with the OASFAA Executive Committee.

Activities planned but not yet completed:

- Discuss financial review report with Executive Committee and proceed as necessary.

Progress on committee's 2013-14 goals/initiatives:

- A review of OASFAA core costs, membership fees and long range financial plan was completed. We are on track for making recommended changes as agreed upon by Executive Committee and voted upon by the Membership, before the 2014 Transition Meeting.

Recommended items for discussion by Executive Committee:

N/A

c) Regulatory-Federal

Summary of activities:

Activities planned but not yet completed:

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

Todd has left ... Kim J. will take over duties for Spring Conference

d) **Regulatory-State**

Kim Jenerette

Summary of activities:

- Met with John Carey (Chancellor), Gary Cates (SR Vice-Chancellor), Stephanie Davidson (Vice-Chancellor), and Matt Whatley (Chief of Staff) and discussed the possibility of additional state aid programs.
- Have spoken with aides (Ben Webb) for State Representative Cliff Rosenberger and (Scott Partika) State Senator Randy Gardner regarding a meeting to discuss state aid programs for our high school students. Waiting to hear back for a possible meeting with both either January or February.
- spartika@ohiosenate.gov – Senator Gardner
- Benjamin.webb@ohr.state.oh.us – Rep. Rosenberger

Activities planned but not yet completed:

- Meet with John Carey, Chancellor of the Ohio Board of Regents (10.08.2013)
- Meet with Governor Kasich
- Meet with State Legislators (should be November or December)
*the purpose of meeting with various leaders across the state is to plant seeds in hopes that we produce sufficient state funding for Ohio high school graduates. The plan to is to garner information from states such as SC, GA, FL, and TN, who all have strong state programs and present this information as a starting point to merit based programs and hopefully feasibility studies by our elected legislators.
- Learn more of College Advantage and various Foundations throughout the state and begin to work with them to determine areas germane to financial aid.
- Work with the OASFAA Board on the default mechanism within the FAFSA in regards to asset questions.
- ***Working with Sean Creighton (SOCHE) to pool resources to meet with legislators.***

Progress on committee's 2013-14 goals/initiatives:

- See #1 above

Recommended items for discussion by Executive Committee:

- Being new to the state, recommend 1-2 individuals to serve on this committee (preferably with a strong background in FA and/or with our state legislators)

4. VP-Conferences

Andrea Morrow

a) Conference Planning

Andrea Morrow

Summary of activities:

- Conference will be held May 13-14 (Tuesday/Wednesday) at the Dayton Marriott.
 - Full day registration: \$150
 - One day registration: \$75
- Conference scholarship application to be sent out by March 7, deadline is March 28th.
- Conference Registration: Registration opened March 3rd. Registration without a late fee is until April 25th, after this date a \$50 late fee will be assessed to member invoices. Hotel room reservation deadline is April 25th at a cost of \$95 plus tax.
- Program: Ann Marie is organizing a great program around our baseball theme. We will have a printed copy at conference and it will be available via the OASFAA website. We will be sending to the moderators the template for presenters around March 24th.
- Entertainment/Charity: Scott Lehman and Greg Carlo are working together to organize the Dayton Dragons game. We don't have a charity for this conference. But, an idea was proposed that if we didn't use all of the tickets or there is a rain out, that we donate to a charity the unused tickets. This is open for discussion.
- Site: Brett Fields has notified me that he has taken a position with OFIC and has to forfeit his site co-chair position. Bev and I are working to find a replacement. In the meantime, we are diligently working on room assignments for interest sessions.

We are looking for AV equipment donations. If your school is able to donate laptops, projectors, or both, please contact Bev at bdalheim@lakelandcc.edu. Borrowing equipment saves the organization from being charged to rent via the hotel.

- Professional Development: Lawrence Matthews is planning 2 PD sessions at conference, "why" and "how" of a financial aid professional.

Activities planned but not yet completed:

- Interest session rooms/Meals to be finalized
- Conference Scholarship deadline, March 28th

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

Matt Dalheim will be stepping in for Brett Fields
Comparison #'s

49 as of this time last year 43 now for current Spring 2014 conference

Byron Scott will be federal update person

Can we send a message to all members to encourage those who haven't renewed to do so & possible attend conference (have Paula do the message – was suggested by Carrie Short)

9 – 10:30 Presidents reception after the baseball game

b) **Registration**

Lea Mederer

Summary of activities:

Activities planned but not yet completed:

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

c) **Entertainment**

Greg Carlo/Scott Lehman

Summary of activities:

- Per direction from the Executive Committee, Greg ordered 50 tickets to the Dayton Dragons game on Tuesday, May 13. Greg is sending (may have sent by meeting date) the invoice to Val and Andrea. Payment for that bill is due by April 1.
- Scott contacted the Dayton/Montgomery County Convention & Visitors Bureau (Donna Michael) for a list of restaurants and activities to do in the vicinity. They sent a link to their Visitors Guide. It was also mentioned that they are already working with a "firm" for our activity. (See #4 for items to discuss)

Activities planned but not yet completed:

- Sending an email to the listserv to promote the baseball game.

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

- Are we charging the membership for the tickets to the baseball game?

- Is there someone else in OASFAA working with the Dayton/Montgomery County Convention & Visitors Bureau? Do we need to follow through with this? **Mary Lynn & Michele looking for a restaurant for vendors dinner**

26 have signed up for the game we bought 50

**What's the communication once the 50 ticket limit is hit
Greg & Scott will be handling that**

d) **Program**

Ann Marie Gruber

Summary of activities:

Activities planned but not yet completed:

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

e) **Site**

Bev Dalheim

Summary of activities:

- Working with Andrea to confirm conference sessions and equipment needed for presenters.

Activities planned but not yet completed:

- Conference needs.

Progress on committee's 2013-14 goals/initiatives:

Nothing at this time

Recommended items for discussion by Executive Committee:

Wanted: Projectors and Laptops for conference.

- Conference is May 13 & 14 in Dayton. We will need equipment for 6 time slots both days. If you are able to bring equipment—from your college or personal, please let Bev Dalheim know at bdalheim@lakelandcc.edu or 440-525-7071. Thank you!

f) **Leadership**

No class this year

g) Professional Development

Lawrence Matthews

Summary of activities:

- Two sessions are being developed for spring conference. The first is a blend of the two sessions given at winter conference where we will consider the “why” of serving as a financial aid professional. The second is a panel of current financial aid professionals who will share how they manage and prioritize the many demands placed on financial aid professionals.

Activities planned but not yet completed:

- Spring conference sessions

Progress on committee’s 2013-14 goals/initiatives:

N/A

Recommended items for discussion by Executive Committee:

None

Tapping into folks to be on the panel

Also looking at a contest at the baseball game

5. VP-Training

Matt Moore

a) **College Goal Sunday**

MorraLee Keller/Amanda Reisinger/Carrie Short

Summary of activities:

- Purchased a Media Advisory List and Distributed Event Message
- Distributed CGS Shirts to Volunteers & Site Coordinators
- Shipped College 101 Magazines
- Continued Recruiting Volunteers
- Monitored Student Registrations
- Held CGS at 47 sites throughout Ohio. 6 sites had to cancel based on the weather conditions
- Gathered initial stats from event
- Held debrief conference call for site coordinators

Activities planned but not yet completed:

- Submit paper surveys and finish data entry by site coordinators
- Process reimbursement requests and forward to trustee
- Distribute Mini-Grant Report Forms
- Complete report for Great Lakes
- Complete report for USAFunds

Progress on committee’s 2013-14 goals/initiatives:

YEAR	# SITES	# VOLUNTEERS	TOTAL ATTENDED
2013	51	671	4727
2014	47	559	3251

Recommended items for discussion by Executive Committee

- Discuss who will be committee chairs next year and discuss options for bad weather.

About 60 more added to total for site that closed and offered service for

53 sited 47 held due to weather

Upfront registrations not off from 2013

Bulk of expenses being submitted today / deadline for submitting expenses is Monday 3.17.2014 so another round of reimbursement will be sent soon

b) **NASFAA Training**

Matt Moore

Summary of activities:

- Finalized NASFAA Training sessions for Spring Conference. The R2T4 sessions that were presented at Winter Conference will be repeated at Spring Conference with Ann Marie Gruber and Kim Nash-Yore presenting.

Activities planned but not yet completed:

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

c) **Need Analysis**

Venus Puliafico/Ericka Walker-Smith

Summary of activities:

- None since February 2014 report

Activities planned but not yet completed:

- On March 7th, 2014 Needs Analysis Committee members Greg Carlo & Michael Jones will provide an abbreviated EFC hand calculation training at the NW Regional Meeting @ Owens Community College (Findlay, Ohio).
- Committee will have a debrief meeting to discuss 2013-14 events to brainstorm opportunities for improvement as well as establish goals for 2014-15 year.
-

Progress on committee's 2013-14 goals/initiatives:

- Other than above mentioned activities, the committee's current goals and initiatives have been met.

Recommended items for discussion by Executive Committee:

- Same recommendations from February 2014 report

- Offer two need analysis sessions @ 2014 OASFAA Winter Conference.
- Consider having webinar versions of need analysis presentations.

d) **Outreach**

Jeff Johnston/Cody McMillen/Christy West

Summary of activities:

- The Outreach Committee has completed its 2013-2014 activities with a successful “Paying for College” webinar on Thursday, February 27. The webinar was attended by over 50 Access and School counselors and featured John Brown (GLHEC) and Jeff Johnston (Sallie Mae) as presenters.
- The committee is grateful to MorraLee Keller for setting up and promoting the webinar.

Activities planned but not yet completed:

- While we will continue to be responsive for to requests from school counselors for presenters, our committee will expect to be dormant until a late May/early June 14-15 kickoff meeting. We await the executive board’s decision on the OASFAA winter conference dates as these dates will largely determine when will schedule the counselor workshops for 2014 (as we wish to avoid having the workshops right on top of FSA and OASFAA).

Progress on committee’s 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

Doing a survey soon to hs counselors

e) **Support Professional**

Angel Harmon/Becky Davis

Summary of activities:

NONE

Activities planned but not yet completed:

Progress on committee’s 2013-14 goals/initiatives:

NONE

Recommended items for discussion by Executive Committee:

NONE

VII. Liaisons

a) Board of Regents

Tamika Braswell

We've finished the projections for 14-15 OCOG and I'm happy to report that every sector is receiving an increase 😊. However, I can't release the final amount until I receive final approval, which will probably be early next week.

b) OCAN

MorraLee Keller

Summary of activities:

Activities planned but not yet completed:

Progress on committee's 2013-14 goals/initiatives:

Recommended items for discussion by Executive Committee:

promotion for webinar that outreach did
information out from President to share fafsa completion information by name
OCAN would be interested in how OASF AA would like to let the board know how
happy we would be to share the data / have that information in the counselors
hands

Tell the board we would be happy to train with regards to FERPA

Great state issues agenda item

We will continue to operate in the committee format ... ACT came to us we will
probably continue with that if ACT comes to us once again

VIII. Adjournment—motion made by Matt M.